

THE ENTRANCE PENINSULA COMMUNITY PRECINCT

DRAFT Minutes of the Executive Meeting held on Tuesday, 4th October, 2011, at 4.00pm, Meeting Room A, The Entrance Community Centre, Oaklands Avenue, The Entrance.

1. **Welcome and Apologies:** The chairperson, Vivienne Scott opened the meeting opened at 4.00pm. Guest: Tina Faulk (arrived 4:18pm). The agenda that was projected using the Data Projector.
Executive Members In Attendance: Vivienne Scott; Tony Scott; Doug Darlington; Marlene Pennings; Ross McKendrick, Valda McKendrick (6)
Apologies: Charles Harvey; Narelle Harvey; Anne Rowland; Hervé Nayna and Luke Nayna.
2. **Minutes of the Executive Meeting held on Tuesday, , 2nd August, 2011.** Moved Ross McKendrick; Seconded Tony Scott.
3. **Minutes of General Meeting Tuesday 20th September, 2011.**
4. **Business Arising:**
 - 4.1 **WSC's Housing Strategy - Ask Gina Vereker how the LEP was addressing housing needs in Wyong Shire.**
ACTION: Secretary to ask Gina Vereker how the LEP was addressing housing needs in Wyong Shire and to provide an update on:
 - WSC has received funding from the Department of Housing NSW to investigate Affordable housing needs in Wyong Shire.
 - A consultant will be engaged in October, 2011 on a six month contract to investigate affordable housing and report back for inclusion in Wyong Shire's LEP.
 - 4.2 **TEPCP's August Workshop Report needed for October General Meeting** Anne Rowland submitted agenda item recommending that the Precinct should identify one or two Opportunities for our focus for 2012.
ACTION: Executive Members to email Secretary one or two items the Precinct should concentrate on in 2012.
 - 4.3 **Woolworths application for liquor licence in Long Jetty:** Secretary reported on meeting he and Anne Rowland had with Ellen Davis-Meehan at 2:00pm on 26th September, 2011. She has been engaged by Wyong Shire Council to review BWS's Social Impact Study. She indicated that she had concerns with the document and thanked TEPCP presenting its view and providing access to its documents and submissions.
 - 4.4 **DA/308/2011 Affordable Housing Units Wilfred Barrett Drive:** Vivienne Scott reported that she has attended a Hunter and Central Coast Joint Planning Panel meeting with Tony Scott and the Secretary to gain 1st hand experience on how the panel operated.
ACTION: Chair, Secretary and Anne Rowland to prepare a handout for the panel members when TEPCP presents to the panel on the proposed development.
 - 4.5 **The Entrance Town Centre Masterplan Project:**
 - 4.5.1 **SPECIAL MEETING 19THE NOVEMBER 2011** Vivienne Scott reported that the Secretary, Marlene Pennings and herself had attended Workshop No.6 where the future program for the process was decided as follows:
 1. Distribute Draft Masterplan to project stakeholder team for reading through by 14th October 2011.
 2. Workshop No.7 to review, revise and finalise Draft Masterplan on 18th October 2011.
 3. Councillor briefing to be held on 26th October 2011.
 4. Public exhibition period for 1 month from 28 October, 2011 to 25th November, 2011.
 5. Workshop No.8 to consider submissions received during public exhibition period and review, revise and finalise Masterplan on 6 December 2011.
 6. Council briefing and report seeking Council approval of the Final Masterplan on 14th December 2011.Vivienne Scott reported that as a result of the proposed Public exhibition period for 1 month from 28 October, 2011 to 25th November, 2011.she had taken the initiative to organise a Special Meeting of TEPCP between 10.00am-12.00pm on Saturday, 19th November, 2011 for Community Consultation of the draft Masterplan at Workshop Building C , The Entrance Community Centre. It is proposed to invite the Mayor to open and have Wyong Shire Council's consultant (The Design Partnership) Architect,

Kristy Ryan to present the Masterplan proposal. This will be followed by a workshop to obtain the community views.

Vivienne's organisation plan of the Special Meeting was tabled that detailed Room Booking; Payment for room hire; Refreshments; Presentation; Workshop and Promotional responsibilities (See copy attached)

The Executive endorsed the Chairs initiative.

ACTION: Chair monitor individual Executive Members required actions as shown in the Organisational Plan.

4.5.2 JOB CREATION The Secretary reported on the NSW Government's Planning & Infrastructure planning initiative "NSW 2010" Goal 20 "Build liveable centres." Goal 20's target is to encourage job growth in centres close to where people live and to provide access by public transport. The aim is for the State Government to work closely with local councils and communities to deliver local land use controls that identify land use zonings and appropriate development outcomes to support the delivery of housing and employment targets in the metropolitan and regional strategies.

ACTION: Secretary to ask Gina Vereker how the LEP was addressing Jobs strategy in Wyong Shire as per NSW 2021 Plan in her presentation.

4.6 Fisherman's Wharf. Wyong Shire Council's Peter Fryar, Manager, Development Assessment's 1 September, 2011 reply to TEPCP's enquiries was noted.

ACTION: Secretary to request Council's Property Officer, Mr Paul Forester provide TEPCP with the Terms and Conditions of the lease entered into between Council and the operator of the Fisherman's Wharf Development.

5. Correspondence The Secretary projected correspondence and reported letters sent by TEPCP. There was no issues arising. Secretary reported on efforts to get a reply to TEPCP's unanswered letter to Council of 8th June, 2011 on "Wyong Road - Maintenance Of Landscaping." Seconded Tony Scott.

6. Treasurer's Report: Vivienne Scott reported a Credit Balance from Charles Harvey of \$153.37 as at 3rd October 2011.

7. TEPCP Web Site: The Secretary advised that from 1st September 2011 to 30th September, 2011 the site was accessed by 72 visitors.

8 Report on Council Meetings: Special Council Meetings on Wednesday, 21st September, 2011 noted. TEPCP has congratulated Cr Bob Graham on election as Mayor and Sue Wynn on election as Deputy Mayor.

9. Estuary Management Committee Report: The Committee's recommendation to Council that Council improve the Coastal Zone Management Plan document to make it easier to read and navigate and to produce maps to show the Coastal Zone Management Plan hazards and the Floodplain Management Risk Management Plan hazards or controls on single plans was noted.

10. General Business

10.1 NSW Planning Review Community Forum: Dates of meetings noted.

10.2 Garbage Bin on reserve bounded by Brogden Road, Roberts Street and Wilfred Barrett Dr.

ACTION: Secretary to write to Council advising that trucks unloading causing is a lot of rutting which as well as being unsightly is filled with water during wet periods.

10.3 Run Down Appearance Of The Precinct: Executive Members commented that recent trips around the country has revealed how poorly Wyong Shire was maintaining our infrastructure and parks and gardens.

ACTION: Secretary to write to Council advising that its austerity measures were having an adverse impact of the Precinct as a whole having an effect on both tourism and property development.

Meeting closed at 5:30pm

NOTICES

Executive Committee Meeting: 1st November 2011 at 4:00pm

General Meeting: Tuesday 18th October, 2011 at The Entrance Community Centre at 7:00pm.